



PARENT AND GUARDIAN CODE OF CONDUCT POLICY

(Updated May 2019)

Carmel School values the partnership we have with our parents and community in bringing the best educational experience and outcomes to our students.

To foster and promote a culture of respect and cooperation, we ask that parents and caregivers:

- Support in words and actions the values of Carmel School
- Adhere to the Carmel School policies as outlined in the Parent Handbook
- Listen to your child/ren, but keep in mind that events may have been interpreted differently by others
- Understand the importance of healthy parent/ teacher / child relationship and communicate any concerns in a constructive, appropriate and polite manner.
- Make correct use of communications channels
- Minimise gossip and hearsay by communicating with the School if an issue arises.
- Co-operate when your child's behaviour has overstepped accepted school standards.
- Encourage community building and inclusivity with other parents in your year level and across the School.
- Maintain a positive and co-operative attitude and interact positively with other parents and members of the Carmel School community.
- Ensure your child arrives to School on time, in uniform and fit to contribute to the school day.

Parent / Guardian / Caregiver Rights

- To be treated with respect, professionalism care and courtesy by staff, students and other parents.
- To be listened to, and clearly communicated with by the School, in regard to your child's education and development.
- To have confidentiality over sensitive issues respected by staff.
- To have a timely response to concerns raised.

Parent / Guardian / Caregiver Responsibilities

- Do not approach another child in the care of the school to address, discuss or chastise them because of actions towards your own child/ren.
- Respect the reputation of the staff and other students at the school. Be mindful of communications, especially the tone of emails and postings on social media.
- Communicate any concerns in a constructive, appropriate and polite manner.
- Follow the correct procedures to resolve a grievance or conflict. These are clearly outlined in the parent handbook and on our website.

- On excursions, helping in class or on camps, parents must follow the instructions and directions of the teacher. A parent may remind students of the rules but at no time issue consequences. Please refer the students to the teacher if behaviour needs further correcting.
- Assist the School with its goals of encouraging an inclusive community by facilitating an inclusive approach to out-of-school events.

It is important to note that criticism regarding a staff member will only be heard if it is related to their professional conduct.

Deliberate breaches and inability to respect and adhere to the Parent code of conduct or vexatious complaints may result in the exclusion of a parent / guardian / caregiver from our campus and/or possible termination of enrolment of their child/ren.

If your complaint relates to Sexual Abuse by a staff member towards a child in both an historical or current matter you should, in the first instance, contact the police.